

SB2W Summer 2021 Operation Plan

1.0 Communication

PREPARATION

- The following team has been assembled to effectively address all protocols and policies, as well as questions and concerns related to the COVID-19 pandemic: Kent Biery, Eric Johnston, Dan Saxton, Alyssa Foldesy, and Dr. Krissy Simeonsson. We will distribute our complete **SB2W Summer 2021 Operation Plan** with local public health authorities, camp staff and camp families according to [ACA Field Guide](#), as well as posting this information on our website at the following link: www.sb2w.org/Summer2021-COVID19/
- We will utilize relevant information from Centers for Disease Control and Prevention (CDC), World Health Organization (WHO), and/or other accredited health agencies. Information will be posted in appropriate places where intended audiences can be reached. Examples include: [COVID-19 information](#), [Hand washing](#), [Cough etiquette](#), [Symptoms associated with COVID-19](#), and [Stop the spread of germs](#)

CAMPERS AND STAFF - PRIOR TO CAMP

- Communicate **SB2W Summer 2021 Operation Plan** via email and website to families and staff. Update parents and campers on changes for this summer utilizing 2021 Camper Information Book.
- Request families and staff follow guidelines for SB2W Camper Pre-Camp Screening Form (see attached).
- Recommend families assess all campers planning to attend camp to determine if they would be [People Who Are at Higher Risk for Severe Illness](#). They should consult a medical professional to determine if attendance is acceptable. Campers exhibiting [COVID-19 symptoms](#) should stay home. Staff will be required to make similar assessments.
- During Staff training, all staff will receive guidance and materials. They will be informed of workplace controls, use of PPE, and individual roles.

CAMPERS AND STAFF - DURING CAMP

- We will communicate directly with campers during their time here on property. At the beginning of camp, we will hold small group trainings and demonstrations on behaviors and precautions campers should abide by to prevent the spread of COVID-19. Maintaining open dialogue with campers will be a priority.
- Staff will participate in bi-weekly update trainings and Q&A with camp leadership.

POSTERS/SIGNAGE

- SB2W will post relevant posters and signage from the CDC, WHO, and/or other health agencies in appropriate areas to encourage behaviors that mitigate the spread of disease, including: [COVID-19 information](#), [Hand washing](#), [Cough etiquette](#), [Symptoms associated with COVID-19](#), [Stop the spread of germs](#), and [Physical distancing](#).

VENDORS - DURING CAMP

- Communicate applicable precautions and protocols to use while making deliveries.

IN CASE OF A CONFIRMED OR SUSPECTED CASE

- While maintaining confidentiality, we will follow SB2W CDP.
- After investigating the confirmed or suspected case, we will begin contact tracing in Coordination with appropriate local and state health resources, as warranted.
- We will separate those who have had close contact with a person diagnosed with COVID-19 to monitor for symptoms, test on site and follow CDC guidance if symptoms develop.

PARENTS/LEGAL GUARDIANS COMMUNICATION - Prior to Camp

- We will inform parents/legal guardians about the precautions and procedures the camp has implemented/will implement to minimize the risk of COVID-19 exposure.
- Communicate **SB2W Summer 2021 Operation Plan** via email and website to families and staff. Update parents and campers on changes for this summer utilizing 2021 Camper Information Book.
- Request families and staff follow guidelines for SB2W Camper Pre-Camp Screening Form (see attached).
- Recommend parents assess all campers planning to attend camp to determine if they would be [People Who Are at Higher Risk for Severe Illness](#). They should consult a medical professional to determine if attendance is acceptable. Campers exhibiting [COVID-19 symptoms](#) should stay home.
- We will require parents to have their campers tested prior to arriving at camp. They will need to provide a negative test result
- We will inform and seek consent from parents/legal guardians for any health monitoring that will occur.

PARENTS/LEGAL GUARDIANS COMMUNICATION - During Camp

- SB2W will keep parents/legal guardians up to date on COVID-19 as it relates to the camp.
- If necessary, we will report suspected and confirmed cases (if any), as well as the camp's responses. They will be notified if the decision to dismiss or end camp early is made.

PARENTS/LEGAL GUARDIANS COMMUNICATION - In the Event of a Potential Exposure

- We will immediately inform parents/legal guardians about any potential contact their children may have had with suspected or confirmed cases and/or if their child(ren) are experiencing any symptoms.
- See the "Sample Communication" document for the following scenarios:
 - Your child has tested positive for symptoms/COVID-19.
 - Your child was identified as having contact with a suspected or confirmed case.
 - There are X number of cases at camp; there is no reason to believe your child has been in contact with these individuals.

LOCAL HEALTH OFFICIALS COMMUNICATION

- SB2W will coordinate with local health officials regarding strategic assistance in the decision-making response to the COVID-19 pandemic with each camp.
- We will work with local health officials to develop strategies appropriate for the camp.
- SB2W will Inform local health officials on the camp operations scheduled.
- We will notify local health officials of suspected and confirmed cases immediately.
- SB2W will weigh advice from local health officials to determine whether to dismiss or end camp early, if necessary.

2.0 Managing Communicable Disease in SB2W Summer 2021 Camp

- SB2W's primary guidance is the [ACA Field Guide](#). This document (***SB2W Summer 2021 Operation Plan***) details our plans to implement guidelines from the ACA Field Guide in the context of SB2W's residential camp program.
- The two primary components of SB2W's ***SB2W Summer 2021 Operation Plan*** are focused on prevention and response, as recommended by ACA and CDC.
- SB2W will draw on experience from Summer 2020 research and follow our SB2W Communicable Disease Plan (CDP).
- The primary means of prevention will center around identification and implementation of Groups/Cohorts described in the ACA Field Guide. Specifically, each cabin will be considered to be a "Cohort."

3.0 Screening and Initial Response for Campers and Staff at SB2W 2021 Camp

- Implementation of Three Phases of Screening for Campers and Staff: Pre-Screening, Initial Screening and Ongoing Screening.

PRE-SCREENING

- All Campers and Staff will be required to complete pre-screening form (See "SB2W Pre-Camp Screening Form" in Addendum). If a camper or staff member is flagged during the pre-screening process, we will follow our CDP.
- All campers and staff will be required to provide negative results from a recent COVID test when they arrive at camp for their term.

INITIAL HEALTH SCREENING

All Campers and Staff will undergo initial screening. We will:

- Require campers to present the recent negative COVID test results in order to join the camp community.
- Take each staff/camper's temperature with a touch-less infrared thermometer upon arrival at camp.
- Ask staff/camper to confirm they do not have fever, shortness of breath or cough.
- Make a visual inspection of the staff/camper for signs of illness including flushed cheeks, rapid breathing or difficulty breathing (w/out recent physical activity) or fatigue.
- If a camper or staff member is flagged during the initial screening process, we will follow our CDP.

ONGOING SCREENING

- Health screening steps will be used daily for campers/staff during camp according to recommendations from CDC and ACA Field Guide
- If a camper or staff is suspected to have COVID-19 based on this assessment, camp will follow our CDP.

RESPONSE AND MANAGEMENT OF CASE(S) OR PROBABLE CASE(S)

If a staff member or camper is identified as having a potential or confirmed case of COVID-19, we will isolate the individual in a location previously identified as part of the camp's communicable disease plan (CDP). Follow protocols outlined in the CDP and consider the following:

- Consider if a camper or staff member warrants further clinical evaluation, and if so, make arrangements to do so, either in person or via tele-health.
- If camper or staff member does not require immediate clinical evaluation, and if CDP calls for the individual to return home, isolate the individual until appropriate return to home transportation can be arranged.
- If camper or staff member does not require immediate clinical evaluation, and if CDP calls for isolation of individual within the camp facility (e.g., overnight camps):
 - Follow CDC Interim Guidance for Implementing Home Care of People Not Requiring Hospitalization for Coronavirus Disease 2019 (COVID-19).
 - Make arrangements with camp administration and counselors to have the person's belongings moved,
 - Clean the person's sleeping areas according to CDP and procedures outlined in Chapter 6 Cleaning and Disinfection of the Field Guide.
 - Consider testing options and notification of State and local officials.

It is crucial to carry out "contact tracing" immediately to determine the potential or confirmed case's contacts with other campers or staff members over the previous two or more days. Assessing and informing those with potential exposure is a fundamental control strategy for minimizing spread within a group or camp population. CDC defines close contact as interactions within 6 feet for more than 15 minutes.

- Camp health staff will utilize general principles of contact tracing to begin closely monitoring other potentially exposed individuals. Campers and staff within the cabin of the "index case" will operate independently from normal camp population and have enhanced surveillance for symptoms.
- SB2W will utilize CDC's COVID-19 Contact Tracing Training: Guidance, Resources, and Sample Training Plan

3.1 Preventing Spread

COMMUNICATION FROM ADMINISTRATION

- Print material from the CDC on [COVID-19](#) and [social distancing](#) will be displayed in all applicable areas of camp.
- Careful attention will be given to limit mixing of cohorts. Physical distancing will be utilized when necessary to limit exposure to other cohorts. Housing, food service, activities and special programs will be designed around limiting interaction between cohorts.

HAND HYGIENE

- All hand washing best practices will be implemented for campers, staff and food service workers.

PHYSICAL DISTANCING

- Using cohorts at camp will be primary means of limiting spread, but physical distancing and masking (primarily during trip transportation) will also be utilized when necessary.

MASKS

- Masks will be utilized when campers from different cabins aren't able to physically distance indoors (primarily on buses when campers and staff are being transported for wilderness trips).

4.0 Facilities Management of Ventilation and Plumbing Systems

- Jason Smith (Director of Properties and Lake Gloria Facilities Manager) and Steve Hall (Que Facilities Manager) are already working on preparing buildings for the camp season, as well as performing ongoing maintenance during camp operation. They will coordinate efforts with our current HVAC, Electrical and Plumbing contractors to ensure proper function of all systems in camp buildings. All of our buildings are open air structures, so there will be adequate natural ventilation. Fans and HEPA Air Purifiers will also be utilized in certain circumstances to facilitate air flow.

4.1 Guidance on Residential Camp

HOUSING

- Each cabin will function as a cohort and counselors will remain with their cabin for as much of the program as is feasible (ie. Activities, competitions, swimming, trips, etc.)
- Hand sanitizer station at cabin entrance to be used when entering/exiting.
- Cabins will be cleaned daily and high touch surface areas will be disinfected daily and deep cleaned in between sessions.
- Campers and staff will have their own shelves to store personal belongings separate from other cabin mates

BATHROOM

- Campers will bring their own toiletries, towels, etc. for personal use and keep in designated area.
- Cabins will have a staggered schedule for toothbrush check and shower check at Lake Gloria.
- Bathrooms will be cleaned and disinfected daily. At Lake Gloria, where bathrooms are shared between cohorts, they will be sanitized between uses as well.

SLEEPING

- We will position campers and counselors head-to-toe to maximize distance between heads.

VENTILATION

- Cabins and bathrooms are ventilated with open screen windows. Cabins will be encouraged to keep awnings up when possible.
- Circulating fans and/or air purifiers will be used when necessary to enhance air flow and remove contagions.

4.2 Aquatic Facilities Operations

GENERAL

- A poster, which includes basic information about COVID-19, will be posted at the pool and at the waterfront.
- Campers will receive basic instruction after arriving for an activity at the pool or the waterfront. In addition to what would typically be communicated at an activity (purpose, safety rules, “how-to’s”, etc.), this instruction will include reminders about:
 - Hand sanitizing. A hand sanitizing station will be placed at every activity including the entrance to the pool and at the waterfront. Campers will be instructed to use hand sanitizer before and after each activity.
 - Physical distancing. Cabins will be assigned activities together, as usual. When not with their cabin (during optional periods), campers will be physically distanced from others not in their cabin groups.

POOLS

- The pool will be properly maintained (as per local regulations and standards). Proper disinfectant levels will be maintained and monitored daily.

LAKES & PONDS

- Counselors will begin activities with instruction to include reminders on physical distancing and good hygiene practices.

SWIMMING

- Lane lines will divide the pool into sections for use by different cabins.

5.0 Food Service

Policy

- We will instruct kitchen employees to report any COVID-19 symptoms to supervisors.
- We will encourage sick employees to stay home.
- If an employee reports symptoms during work, we will send them home immediately and clean and disinfect their workstation (which may include the entire kitchen), and consider fellow cooks within their vicinity potentially exposed. We will then implement next steps from the camp’s communicable disease plan (CDP).
- If an employee is confirmed to have COVID-19, inform employees of their potential exposure

Planning and Preparation

- Head cook will maintain an adequate stock of disposable gloves, face masks, and cleaning supplies.
- Provide staff with access to soap and clean running water, disposable gloves, and face masks.
- Staff trained in proper hand washing and control procedures implemented by the camp.
- Cleaning staff will use U.S. Environmental Protection Agency (EPA) approved disinfectants.

Operations and Configuration

- Head cook or Supervising cook will screen food service employees and assess their symptoms prior to starting work each day, in compliance with ongoing screening.
- We will clean and disinfect the dining area between meal times.
- All meals will be served in the dining hall utilizing physical distancing between cohorts.
- One cabin per table in the dining hall and/or in overflow space - porch, outdoor seating, etc. - with tables spaced at least 6 feet apart
- All meals in the dining hall will be served family style.
- Cabins will be directed to seating in the dining hall to maintain physical distancing between themselves and others while finding their seats
- Alcohol-based hand sanitizer dispensers containing at least 60% alcohol will be used before each meal in the dining facility.
- We will remove trash can lids in both the kitchen and dining area for ease of disposal.
- An individual's personal water bottle will not be refilled in the kitchen area.
- We will post signs reminding campers of the guidelines such as washing hands, maintaining social distance, using assigned seats, etc.
- Tables and counters will be left clear to allow for effective cleaning and sanitation.
- Encourage eating with utensils rather than hands as much as possible.

FOOD SERVICE WORKERS - (This will be posted in kitchen and given to all cooks)

Prior to Work

- Shower before work
- Trim and file fingernails
- Remove nail polish or false nails.
- Wear clean clothes or clean work uniform
- Wear appropriate and clean footwear.

General Considerations

- Do not work if you are sick or showing flu-like symptoms
- Wear disposable gloves and avoid direct bare hand contact with food.
- Do not wear watches bracelets or rings
- Wear an apron and wear a face mask or cloth face covering at all times
- Maintain a physical distance and increased spacing from other food preparation workers whenever possible.
- Wash hands with soap and water for at least 20 seconds before and after work and breaks; after using the bathroom, blowing your nose, coughing, sneezing, or touching frequently touched surfaces; and before preparing food.
- Cover your cough or sneeze with a tissue, throw it away, and wash your hands immediately.
- Avoid touching your eyes, nose and mouth.

Food Preparation

- We will utilize existing best practices for food preparation and storage ([Servsafe](#))
- Coronavirus is not food-borne, but food service workers who are infected can transmit the virus to coworkers or diners
- Follow the four key steps to food safety: Clean, Separate, Cook, and Chill
- Even while wearing gloves, use clean utensils, such as tongs, spoons, etc., instead of gloved hands to prepare food as much as possible.

Cleaning and Disinfecting

Food Contact Surfaces

- Use soap or detergent and water to wash food contact surfaces (i.e., dish ware, utensils, trays, food preparation surfaces, beverage equipment) then rinse after use.
- Disinfect food contact surfaces before food preparation using disinfectants that appear on [EPA's Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2](#), and according to manufacturer instructions.
- Let dish ware and equipment air dry; do not dry with towels.
- Ensure that dishwasher machines are operating within the manufacturer's specifications and that appropriate water temperatures, detergents, and sanitizers are being used.

Non-Food Contact Surfaces

- Clean and disinfect frequently touched non-food contact surfaces in the kitchen and dining area at least daily.
- Clean and disinfect the dining area and commonly touched surfaces before and after each use.
- Clean and disinfect non-food contact surfaces in the kitchen and dining area's commonly touched surfaces (e.g., counters, tables, chairs, etc.) daily
- If hard soft/porous and non-porous surfaces are visibly dirty, clean them with detergent or soap and water before disinfecting using:
 - EPA Registered Antimicrobial Products for Use Against Novel Coronavirus SARS-CoV-2
 - Diluted household bleach products, according to suggested mix
 - Alcohol-based solutions containing at least 70% alcohol.
- Remove and dispose of gloves, face masks, and gowns/aprons (if applicable) immediately after cleaning and disinfecting or when visibly soiled.
- Immediately after cleaning and disinfecting (and before taking breaks), wash hands using soap and water for at least 20 seconds at hand-washing station
- Immediately launder aprons worn using the warmest appropriate water and dry completely. Wash hands immediately after handling dirty laundry.
- [CDC guidance on cleaning and disinfecting](#) will be reviewed periodically to keep up with any changes to protocols or procedures

CAMPERS AND STAFF AT MEALS - Follow Guidelines in Food Service Operation section

5.1 Canteen or Camp Store

- SB2W does not have a canteen, but the camp store will be open at specified times for specific cabins to limit large gatherings of campers not in cohorts.
- Camp store staff will remain behind partially opened window when working in store.
- Purchases in the camp store will be recorded for each camper and the account totaled at the end of the camp for single payment. Parents of campers will be encouraged to use electronic payment or one check. No cash or coin will be exchanged.

6.0 Cleaning and Disinfection

SB2W will follow the Centers for Disease Control and Prevention (CDC) guidance, including recommended methods for typical cleaning procedures include two-stage cleaning and disinfecting.

INCREASED FREQUENCY OF CLEANING

Communal Spaces

- Cleaning and disinfecting of communal spaces between cabin cohorts.

Frequently Touched Surfaces

- Cleaning and disinfecting frequently touched surfaces and common spaces multiple times daily. Note: we will NOT have water fountains for use, but there will be designated water stations for refilling personal water bottles.

Toilets, Showers, Restrooms

- High touch surfaces including toilets, showers, and restrooms will be cleaned and disinfected multiple times daily. Que will clean and disinfect between sessions. Lake Gloria will clean restrooms and showers multiple times each day.

PERSONAL PROTECTIVE EQUIPMENT (PPE) FOR CLEANING STAFF

- In general, we will follow Safety Data Sheet (SDS) of the product(s) being used.
- Appropriate PPE will be worn for all tasks in the cleaning process.

CLEANING METHODS

Cleaning Solution Selection and Preparation - We have confirmed availability through vendors

- For cleaning, we will use general purpose residential cleaners that are ready to use or diluted with water per product instructions are sufficient and should be used according to manufacturer's instructions.
- For disinfection, we will use products that are specific to coronavirus, that have an "emerging viral pathogen" claim and have not passed their expiration date.
- In some instances, a dilute bleach solution will be used, comprising four teaspoons of bleach to a quart of water.
- Products on the EPA list contain either quaternary ammonium or sodium hypochlorite (also known as bleach). Cleaning products containing these two ingredients will not be used together or even in series, meaning one after the other.

WHAT TO DO FOR CLEANING IF THERE IS A CONFIRMED/PROBABLE CASE OF COVID-19

- If more than 7 days have passed since the person who is sick visited or used the facility, additional cleaning and disinfection is not necessary. We will continue routine cleaning and disinfection.
- If less than 7 days, we will prioritize areas that were used by the person who is sick and carry out the following:
 - Open outside doors and windows to increase air circulation in the areas, if possible.

- We will wait up to 24 hours or as long as practical before you clean or disinfect the space to allow respiratory droplets to settle before cleaning and disinfecting.
- Outdoor venues and equipment will be cleaned without delay.
- We will clean and disinfect all areas used by the person who is sick, using dedicated cleaning and disinfecting materials to disinfect a potential source area (e.g., an infected camper's cabin or bunk area).
- Enhanced cleaning is recommended if it is determined that a person with COVID-19 was present in a building (e.g., cabin, dining hall etc.) or at enclosed camp activity areas (crafts lodge) for at least 15 minutes
- Enhanced cleaning protocol includes:
 - First clean visibly dirty surfaces then perform disinfection. For specific cleaning instructions see sections in ACA Field Guide for "Typical Cleaning for Non-Porous Surfaces" and "Typical Cleaning for Porous Surfaces"
 - Clean and disinfect entire cabin and any common or activities areas.
 - Custodial staff will properly use PPE consistent with ACA and CDC

MISCELLANEOUS CLEANING

- Dining Hall (see Food Service)
- Shared Equipment (See Activities)
 - Shared equipment should be cleaned and disinfected on a regular basis.

LAUNDRY

- As with other cleaning activities, gloves and aprons will be common protocol when doing laundry. Face masks are also recommended.
- We will use disinfectant appropriate for porous material, following manufacturer's instructions.
- Cloth face coverings used by staff and/or campers will be laundered regularly. Used face coverings will be collected in a sealable container (like a trash bag) until laundered.

7.0 Activities

General Guidance

- All scheduled activities will take place with only one cabin cohort present.
- When campers are not only with their cabin (during optional periods), campers will be outdoors and physically distanced from those not in their cabin cohort.
- All activities will be run outdoors and we will require proper physical distancing. The only exceptions are Wrestling, Tumbling, and Crafts (see below).
- As stated in Sections 1.0 and 4.2, all activities will include:
 - Proper signage from the CDC.
 - Hand sanitizing stations for usage before and after the activity.
 - Staff will encourage physical distancing and good hygiene practices.
- Water fountains around the property will be turned off and campers will be encouraged to use individual refillable water bottles.

SAFETY

- Adequate staff will be available to ensure proper facilitation of activity and camper safety, while still maintaining physical distancing.
- If emergency care or first aid/CPR is needed and physical distancing cannot be maintained, we will follow normal camp procedures.
- As stated in Section 1.0, staff will be trained on camp operations and safety plan.

OUTDOOR ACTIVITIES

High Adventure Activities

- Operators of the Rappel Tower will be prepared to wear masks when belaying a camper outside of their cabin cohort

Aquatics and Small Crafts

- The swimming pool will be properly operated, maintained, and disinfected, as stated in Section 4.2.
- During swimming activities, lane assignments will be made based on cabin cohorts.
- Lake activities (canoe, paddle board, water ski, and sailing) will be operated under the guidance of trained staff, as stated in Section 4.2.

Wilderness Trips

- For wilderness trips, masks will be required during travel in vehicles (see Section 9.0 Transportation).
- Wilderness trips will be assigned by cabin, rather than individual selection.

Indoor Activities

- Wrestling and Tumbling will take place in the open air Rec Deck, with only one cabin cohort present.
- Crafts will take place in the Crafts Lodge and campers will be encouraged to work on their craft projects on the outdoor porches as much as possible.
- The Crafts Lodge will still have proper ventilation at all times with screened windows and doors.
- When Crafts is open for Optional, specific cabins will be assigned.

Other Activities

- The Games Lodge will be arranged differently to create more physical distance and will be open less frequently.
- Summer Life Nights will take place in the barn or outdoors, and cohorts will be separated from one another. In the event of rain at the Que, the Rec Deck may be used, but numbers will be cut to 50%.
- Majors at the Que will be run in a manner which will limit the number of close contacts as defined by the CDC.
- Meets will be adjusted to create physical distance between cohorts while campers are waiting to compete in their events.
- Cabin Competition Nights, Tournaments, and Surprise Nights will aim to keep cohorts interacting with one another at a physical distance.

8.1 Using Cohorts at Camp

In keeping with guidance from ACA Field Guide, SB2W intends to function as a contained circle or “bubble” within the larger local community and essentially “shelter in place” for the duration of the camp program. This approach will assist in containing communicable disease within camp boundaries. The only exception for “off-site” exposure is wilderness trips and we will maintain physical distance from any person(s) outside of our camp community. We affirm the concentric circles philosophy of “households” (cabin cohorts or cabin units), and larger groups made up of “households” to prevent and slow disease spread and allow for target surveillance and isolation should cases occur.

Camper Cabins

- Each cabin will be their own “cohort” and will do all components of camp together, and distanced from other cabins as much as possible.
- Team Competitions will take place as normal: outdoors, and only within a division of two cabins.
- We will utilize outdoor programming and physical distancing between cabin units.
- Our evening programs will be conducted in such a way that physical distancing from one cabin to another will be accomplished.

Staff

- During our training time, counselors will belong to a specific cabin cohort.
- During the summer, counselors will be in the cohort of campers for the cabin they are assigned.
- The majority of our staff will be fully vaccinated before arriving and more will produce evidence of antibodies from previous infection. The remainder will be required to produce a negative COVID-19 test upon arrival at camp, as well as after any extended time off.
- The staff members that are not vaccinated nor have COVID-19 antibodies will be asked to avoid unnecessary travel and large crowds on days off.
- If a staff member must leave the property, they will exercise the CDC’s best practices to independently follow to mitigate spread.
- We will limit non-essential visitors from entering camp, and those that do will be required to produce a recent negative COVID-19 test, or vaccination card, or a recent positive antibody test.

8.2 Camper and Staff with Preexisting Medical Conditions

- As stated in Section 1.0, all individuals are recommended to consult a medical professional to determine if attendance is acceptable.
- We will require all campers and staff to complete a Pre-Camp Health Check Questionnaire prior to arrival.
- The ACA will monitor announcements from the public health and medical communities, and SB2W will monitor these updates and disseminate new information as necessary.

9.0 Transportation To and From Camp

Drop Off

- There will be a drop off schedule to facilitate staggered arrival of campers. This will be assigned for each family.
- Proper signage will be visible upon arrival, per Section 1.0 Communication.

Camper and Staff Intake

- Hand sanitizing stations will be in all cabins for use upon entrance.
- As stated in Section 8.2, all campers and staff will be required to complete a Pre-Camp Health Check Questionnaire. This will be collected just inside the camp gates, before the cabin areas. Additionally, this will also be the checkpoint for conducting temperature and symptom checks, collecting waivers, checking health forms, and collecting recent negative COVID-19 tests.

Camper and Staff Pick Up

- Parents and guardians will be reminded to maintain physical distance from others at all times.

CAMPERS AND STAFF

- Staff will maintain physical distance from parents and guardians in the cabin area.
- Upon arrival, campers will be instructed by the counselors regarding the limited available activities during the arrival time.

PARENTS AND GUARDIANS

- Parents are to abide by the drop off schedule and minimize the amount of time spent on property to help foster the continual flow of traffic.
- Individuals who are at higher-risk for severe illness per CDC guidance should not drop off or pick up campers.

9.2 Travel By Bus or Van

- Buses and vans will be stocked with hand sanitizer, gloves, masks, and cleaning supplies.
- All drivers and passengers will be required to wear masks while inside a bus or van.
- Seating will be limited to improve physical distance between passengers.
- Separate cabin cohorts using the same bus will require extra physical distance.

CAMPERS AND STAFF AS PASSENGERS

- All passengers must use hand sanitizer and wear a mask while in vehicles.

VEHICLE OPERATORS

- All drivers must use hand sanitizer and wear a mask while in vehicles, and will open windows as much as is possible to increase ventilation.

CLEANING AND DISINFECTING VEHICLES

- Vehicles will be cleaned and disinfected between use.

10.0 PPE PLAN FOR CAMP STAFF

Policy

- PPE will be provided and kept at work stations -- the health clinic, the "hub", "Salems" and The bathrooms. They will be stored in containers where they can be kept clean and dry.

- Staff will be asked to bring re-usable face masks for use when necessary. Camp will also provide masks to be worn when necessary.

Training

- A module of staff training will be devoted to properly don, doff, and dispose of PPE. Removing gloves properly will also be covered.

Supply

- Supplies will be purchased ahead of the summer, taking care to re-stock when inventory is running low.

CAMP STAFF

When to Wear What

- N95 Masks & Eye Protection. Clinic staff will wear N95 masks and eye protection when caring for suspected COVID-19 cases. Custodial staff will wear N95 masks and eye protection when cleaning and disinfecting areas impacted by a person suspected to be infected with COVID-19..
- Face masks.
 - Kitchen staff will always wear face masks.
 - Clinic staff will wear face masks when distributing meds.
- Disposable Gloves.
 - Staff will wear gloves while anticipating contact with someone suspected of COVID-19 or when handling their belongings.
 - Kitchen Staff will follow existing best practices for food preparation and storage.
 - Custodial staff will wear gloves while cleaning and disinfecting.

How to USE PPE

- A module of staff training will be devoted to PPE including:
 - when to use what
 - how to don PPE
 - how to doff PPE
- Signage with glove removal procedures will be included in the health clinic and kitchen.

13.0 TESTING

Testing for Campers and Staff Prior to Arrival

- The negative test result required upon arrival would preferably be from a PCR test, but rapid antigen tests are also acceptable.

Testing for Symptomatic Campers and Staff

- We will test symptomatic campers and staff following criteria in our CDP utilizing non-invasive **Lucira COVID-19 All-in-One Test Kit** (PCR) administered on site by the medical professionals in our med clinic.

Tests for Campers and Staff Exposed to COVID Positive Person

- Campers and staff who were exposed to someone who tests positive for COVID-19 will be tested 3-5 days after exposure with **Lucira COVID-19 All-in-One Test Kit** (PCR) administered on site by the medical professionals in our med clinic.